



Licensing Sub Committee Hearing Panel

Date: Monday, 20 September 2021

Time: 10.00 am

Venue: Council Chamber, Level 2, Town Hall Extension

This is a **second supplementary agenda** containing additional information about the business of the meeting that was not available when the agenda was published

Access to the Council Chamber

Public access to the Council Chamber is on Level 2 of the Town Hall Extension, using the lift or stairs in the lobby of the Mount Street entrance to the Extension.

There is no public access from any other entrance of the Extension.

Face Masks/Track and Trace

Anyone attending the meeting is encouraged to wear a face mask for the duration of your time in the building and to provide contact details for track and trace purposes.

Membership of the Licensing Sub Committee Hearing Panel

Councillors - Andrews, Hassan and Jeavons

Supplementary Agenda

8. **Application for a New Premises Licence - Castle Wharf, 2a
Chester Road, Manchester, M15 4SA - determination** 3 - 6
The determination papers are enclosed.

Further Information

For help, advice and information about this meeting please contact the Committee Officer:

Ian Hinton-Smith
Tel: 0161 234 3043
Email: ian.hinton-smith@manchester.gov.uk

This supplementary agenda was issued on **Friday, 17 September 2021** by the Governance and Scrutiny Support Unit, Manchester City Council, Level 3, Town Hall Extension (Lloyd Street Elevation), Manchester M60 2LA



Licensing Act 2003 (Hearings) Regulations 2005

Reference: 262021
Name: Castle Wharf
Address: 2a Chester Road, Manchester, M15 4SA
Ward: Deansgate
Application Type: Premises Licence (new)
Name of Applicant: FQ Developments Limited
Date of application: 03 August 2021

Agreement has been reached between the applicant and all parties that submitted relevant representations.

The Sub-Committee is asked to grant the application subject to the modifications agreed between the parties without the need for a hearing.

If the Sub-Committee is not minded to grant the application as above, it is requested to adjourn the matter for a full hearing to be held to determine the application.

Proposed licensable activities and opening hours to be granted

Provision of regulated entertainment (plays, films, indoor sporting events live music, recorded music, performances of dance and anything of a similar description to live music, recorded music or performances of dance) Both indoors and outdoors:

Mon to Sun 9am to midnight

Non Standard timings:

From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

Provision of late night refreshment (both indoors and outdoors):

Mon to Sun 11pm to midnight

Non Standard timings:

From the end of permitted hours on New Year's Eve to 5am on New Year's Day.

The supply of alcohol for consumption both on and off the premises:

Mon to Sun 9am to midnight

Non Standard timings:

From the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

Opening hours:

Residents of the development and their bona fide guests will be able to access the areas 24 hours per day, 7 days per week.

The premises will not be open to the public.

Representations received

Licensing & Out of Hours Compliance

The Licensing and Out of Hours Team have assessed the likely impact of the grant of this application, considering several factors including the nature of the business, the proximity to other residential properties and the hours applied for. A site visit has been undertaken, to fully appreciate the site (currently in construction) and its surrounding areas.

They propose several licence conditions are added to the operating schedule in order to fully promote the four licensing objectives.

Agreements between parties

Licensing & Out of Hours Compliance:

1. A CCTV system shall be maintained and operated at the premises with cameras positioned to cover the whole of the licensed space inside and out where members of the public have access. There will be no CCTV within the meeting rooms but a clear line of sight into those rooms will be maintained at all times when in use, and they shall be monitored regularly.
2. If the need for door staff is identified following a documented risk assessment carried out by the DPS on an event by event basis, door staff employed at the premises should be SIA registered and will wear high visibility armbands.
3. When employed, a register of those door staff employed shall be maintained at the premises and shall include:
 - i. The number of door staff on duty;
 - ii. The identity of each member of door staff;
 - iii. The times the door staff are on duty.
 - iv. The full 16-digit SIA badge number shall be recorded
4. Open containers of alcohol shall not be removed from the premises, except for consumption in any delineated external area as shown on the plan attached to the licence or for consumption by residents or their guests elsewhere in the building in which the premises is located.
5. A competent and trained first aider shall be on site at the premises when it is open to the public and a fully stocked and accessible first aid box will always be available at the premises.
6. Daily checks in relation to Fire Safety and Health and Safety at Work, shall be carried out by staff and recorded. These checks will include an opening and closing schedule and shall include inside and outside the premises.
7. The premises shall maintain an Incident Log either electronically or in paper

format. This log shall be retained for a minimum of 12 months and be available on request to an authorised officer. It shall record the following:

- i. All crimes reported to the venue or by the venue to the Police
- ii. All ejections of patrons or their guests
- iii. Any incidents of disorder
- iv. Any faults or maintenance with the CCTV system
- v. Any visits made by the Local Authority or emergency services

8. Public liability insurance shall be obtained.
9. Staff shall be trained in appropriate fire routines and evacuation procedures. This training will be fully documented and refreshed every 12 months. Fire routines and evacuation procedures shall be exercised quarterly as a minimum requirement.
10. Noise from amplified music, outdoor speakers, or voices shall not be such as to cause a noise nuisance to nearby occupants.
11. No odour shall emanate from the premises that gives rise to a nuisance.
12. Staff who are to sell alcohol will receive documented training which will include the Challenge 21 Policy and its operation. Staff shall be trained to take such action as is necessary to prevent the sale of alcohol to persons over the age of 18 where those customers are engaged in the distribution of alcohol to persons under the age of 18. This training shall be refreshed every 12 months.

Background documents (available for public inspection):

- Manchester City Council Statement of Licensing Policy 2016 - 2021
- Guidance issued under section 182 of the Licensing Act 2003, April 2017
- Original application form
- Representations made against application and respective agreements

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